



THE
GILGIT-BALTISTAN CHIEF COURT
GILGIT

All communication should be addressed to the Registrar Gilgit-Baltistan Chief Court Gilgit and not to any official by name.



Office: 05811-920241

Fax: 05811-920250

www.gbicc.gov.pk
registrar@gbicc.gov.pk

No.CC.E-7/2024

Dated: 23rd May, 2024.

CIRCULAR

As approved by the Departmental Promotion Committee, under section 10 and as per appendix-A at serial No.09 of the Gilgit-Baltistan Chief Court Ministerial Establishment (Appointment and Conditions of Service) Rules 2020, the Departmental Promotional Examination for promotion against the vacant posts of Court Associate (BPS-18) from amongst Senior Scale Stenographer from the establishment of Gilgit-Baltistan Chief Court and Staff Officers of Gilgit-Baltistan District Judiciary, having 7 years Service in BPS-16 and above, is scheduled to be held on 8th June 2024 at 12:30:00 PM at Gilgit-Baltistan Chief Court Gilgit as per attached syllabus.

The following officers from GB Chief Court and GB District Judiciary are eligible to appear in the Departmental Promotional Examination:-

ELIGIBLE OFFICERS FROM ESTABLISHMENT OF GB CHIEF COURT FOR THE POST OF COURT ASSOCIATE (BPS-18),

S. No	Name of officer	Designation	Place of Posting
1.	Mr. Shams-ul-Hadi,	Senior Stenographer	GB Chief Court.
2.	Mr. Sultan Karim Khan	Senior Stenographer	GB Chief Court.
3.	Mr. Khadim Hussain	Senior Stenographer	GB Chief Court.
4.	Mr. Ubaid ullah	Senior Stenographer	GB Chief Court.
5.	Mr. Muhammad Usman	Senior Stenographer	GB Chief Court.

ELIGIBLE OFFICERS FROM GB DISTRICT JUDICIARY FOR THE POST OF COURT ASSOCIATE (BPS-18) IN GB CHIEF COURT,

S.No	Name of officer	Designation	Place of Posting
1.	Mr. Sher Muhammad.	Staff officer	Court of ADSJ Skardu, presently attached with Court of District & Sessions Judge Kharmang.
2.	Mr. Mehfooz-ul-Haq.	Staff officer	Court of District & Sessions Judge Diامر.
3.	Mr. Younus Khan.	Staff officer	Court of District & Sessions Judge Ghizer.
4.	Mr. Fazilat Hussain.	Staff officer	Court of District & Sessions Judge Ghanche.
5.	Mr. Eid Jan.	Staff officer	Court of District & Sessions Judge Astore.
6.	Mr. Hamza Khan.	Staff officer	Court of District & Sessions Judge Gilgit.
7.	Mr. Muhammad Zakria	Staff officer	Court of DSJ Hunza, presently attached with Court of District & Sessions Judge Shigar.
8.	Mr. Ghulam Murtaza.	Staff officer	Court of ADSJ Gilgit, presently attached with the Court of District & Sessions Judge Hunza and Nagar.
9.	Mr. Inamullah.	Staff officer	Court of ADSJ Diامر, presently attached with Court of Additional District & Sessions Judge Gilgit.

This issues with the approval of Departmental Promotion Committee.

Dispatch No. 10077
to 23-5-24
Chief Court Gilgit

(Ghulam Abbas Chopra)
Registrar

DISTRIBUTION

- ✓ 1. The District & Sessions Judge Gilgit/ Skardu/ Ghizer/ Ghanche/ Hunza/ Astore/ Diامر/ Naghar/ Shigar/ Kharmang.
2. The Private Secretary to Mr. Justice Raja Shakeel Ahmed and Mr. Justice Mushtaq Muhammad Hon'ble Judge GB Chief Court, Gilgit.
3. Officers concerned.
4. Office file.

SYLLABUS FOR DEPARTMENTAL PROMOTIONAL EXAMINATION FOR THE POST OF PRIVATE SECRETARY AND COURT ASSOCIATE IN GILGIT-BALTISTAN CHIEF COURT AS PER SECTION 10 OF THE GILGIT-BALTISTAN CHIEF COURT MINISTERIAL ESTABLISHMENT (APPOINTMENT AND CONDIATIONS OF SERVICE)RULES 2020.

S#	POST	SYLLABUS
1.	Private Secretary	<p>Written Test (Subjective) (English Composition)</p> <ul style="list-style-type: none"> ➤ Essay writing. ➤ Precise note. ➤ Drafting of letters . ➤ Notices. ➤ English to Urdu translation. <p>Practical Test Dictation for Short-hand & Typing Test</p> <ul style="list-style-type: none"> ➤ Dictation of 500 words, one from civil and the other from criminal cases, for short-hand and typing test at the speed of 100/50 w.p.m. respectively. ➤ Urdu typing speed of 40 w.p.m. <p>I.T Related Knowledge.</p> <ul style="list-style-type: none"> ➤ General Knowledge about Computer. ➤ MS Word. ➤ MS Excel. ➤ MS PowerPoint. ➤ Knowledge about CFMS. ➤ Online updating daily disposal on CFMS.
2.	Court Associate	<p>Written Test (Subjective) (English Composition)</p> <ul style="list-style-type: none"> ➤ Essay writing, precise Note. ➤ Writing comprehension. ➤ Drafting of letters. ➤ Notices/ Judgment /Order. ➤ Translation from Urdu to English and vice versa. <p>Gilgit-Baltistan Chief Court Rules and Orders relating to Practice and Procedures 2020.</p> <p>Practical Test Dictation for Short-hand & Typing Test</p> <ul style="list-style-type: none"> ➤ Dictation of 1000 words, one from civil and the other from criminal cases, for short-hand and typing test at the speed of 100/40 w.p.m. respectively ➤ Urdu Typing speed of 40 w.p.m. <p>I.T Related Knowledge.</p> <ul style="list-style-type: none"> ➤ General Knowledge about Computer. ➤ MS Word. ➤ MS Excel. ➤ MS PowerPoint. ➤ Knowledge about CFMS. ➤ Online updating daily disposal on CFMS.

Ghulam Abbas Chopra
Registrar